

# Instructions for Authors of Journal of Robotics and Mechatronics

## 1. Definition of Journal of Robotics and Mechatronics

This publication is an interdisciplinary journal covering the science and technology of robotics and mechatronics. The journal title should be abbreviated as “J. Robot. Mechatron.”

## 2. Submission Qualifications

None.

## 3. Responsibility for manuscript

The author alone is responsible for manuscript content.

## 4. Type and length of article

4.1. Type of articles acceptable are Papers, Development Reports, News, Letters, Junior Letters, Notes, Discussions, and Reviews, which have not been published to date in any other publication. Definition of “published” can be found in Section 12.2. The number of pages includes the abstract, keywords, tables, figures and photographs.

4.2. Papers should present new findings and original concepts with complete discussion. They should average be 8 printed pages.

4.3. Development Reports describe technical findings that will actually be useful in practical applications. They should normally be 6 printed pages.

4.4. News describe uncompleted research and includes new findings or valuable data. It should normally be no longer than 2 printed pages.

4.5. Letters describe a single result, experiment, or technique of general interest for which a letter treatment is appropriate. It should normally be no longer than 2 printed pages.

4.6. Junior Letters are a technical report or a concept proposal, described by students who are under 20 years old. It should normally be no longer than 2 printed pages.

4.7. Notes describe a trial of new approach or valuable data even though it is not completed.

4.8. Discussions are a separate class of short manuscripts. Appropriate items include (but are not limited to) rebuttals and/or counter examples of previously published papers.

4.9. Reviews summarize a specific subject by introducing the author’s own opinions concerning recent progress and future prospects to give a balanced assessment.

## 5. Language and units

5.1. The language for contributions is English or Japanese.

5.2. A good number of, e.g., more than 20, References including JRM papers published in the last 5 years should be cited. JRM papers can be downloaded free of charge at <https://www.fujipress.jp/jrm/rb/>. References must include only printed academic materials, URLs should be listed in separate “Supporting Online Material(s)” which follows References.

5.3. SI units are desirable for units, but CGS is also acceptable.

## 6. Submission of manuscripts

6.1. Electronic submission of PDF file by e-mail is preferred. Hard-copy contributions should be sent in triplicate. All photographs must be original.

6.2. Manuscripts should be sent to:  
The Editorial Office of the Journal of Robotics and Mechatronics ([robot@fujipress.jp](mailto:robot@fujipress.jp))

## 7. Acceptance and review of manuscript

7.1. The received date is the arrival date of a manuscript, and the accepted date is the approval date for publication by the Editorial Committee.

7.2. All submitted manuscripts will be reviewed by the Editorial Committee (papers are reviewed by multiple reviewers). When contributions are accepted, authors are requested to submit final manuscripts. Details are provided upon notice of acceptance.

## 8. Copyright

8.1. The copyright of any articles published in the Journal of Robotics and Mechatronics belongs to Fuji Technology Press Ltd., publisher.

8.2. When authors wish to use their own articles for any purpose in any form, approval in writing must be obtained in advance from the publisher.

## 9. Page charge

A charge per printed page of ¥23,000 for manuscripts submitted in Japanese or ¥12,000 for those submitted in English will be invoiced to the author or the author’s designated institution. One copy of the journal is sent to the contributor.

## 10. Reprints

Reprints are purchasable on request. Applications for reprints are made on the order form at final manuscript submission.

## 11. Rules for preparing manuscripts of papers

The guide to the preparation of manuscripts is given elsewhere.

## 12. Additional Submission Requirement Provisions

Journal of Robotics and Mechatronics (JRM) requires that submitted articles not be previously published except for the article published in Japanese alone and not published in English. To help authors to submit papers in the various cases, detailed requirement for submission are provided as follows.

### 12.1. Translation of Published Japanese Article

Submission of a Japanese manuscript that has been published is acceptable only if it has not been published in English. The author(s) must provide written reprint (of its translation) permission from the article's copyright holder before submission to JRM, and is responsible for copyright negotiation. The author must inform the JRM editorial office or an editorial board member of this intention and provide the permission from copyright holder with a copy of the published Japanese manuscript at the time of submission. After submission, the article is reviewed by the JRM editorial committee. When the manuscript appears in JRM, information on the original publication – title, date, journal – and information that the manuscript was reviewed by JRM and translated to English are printed on the first page.

This is because one of JRM's purposes is, as an English journal from Japan, to introduce Japanese academic achievements to overseas readers, showing what has been published in Japanese alone.

### 12.2. Reuse of Contents Previously Released in English

Except for English articles requested by the JRM editorial board, those already published or to be published are not accepted for submission. By “published” we mean that articles have been released to the general public in academic journals, newspapers, magazines, etc.

(i) Articles based on a manuscript printed for a limited audience, e.g., in the internal publication of a company, a research institute, or a university can be submitted if the author gets permission by the institution concerned. After submission, the article goes through standard processing like any other. At submission, the author need to improve the article's quality as a journal article, e.g., updating it and adding detailed data, deepening original arguments, add new information, etc. Internal publication may be considered general publication when it is disseminated widely. Accordingly, the author must check with the JRM editorial office whether the article is acceptable. When the manuscript appears in JRM, information on the original publication – title, date, journal – and that the manuscript was reviewed by

JRM referees is printed on the first page.

(ii) Articles based on manuscripts for (1) international conference proceedings, lectures, symposiums, workshops, seminars, training sessions, etc., (2) collection of papers, lectures, and drafts, and (3) teaching materials are accepted for submission. After submission, the article goes through standard processing. The author need to improve article quality as a journal article, e.g., by adding updated and detailed data, deepening arguments, and adding new topics. Conference proceedings may be considered general publication when it is disseminated widely

If the manuscript copyright belongs to a third party, such as a conference organizer, submission is accepted if the copyright holder approves. If the copyright is not given to the meeting or symposium organizer, the author is responsible for submission.

(iii) Depending on the need, properly quoting and citing part of material from a previously published English manuscript by the author is acceptable provided that the manuscript for submission has originality as a new or original submission. In addition, it should meet at least the following 3 requirements in appearance to avoid duplicate submissions:

(a) The introduction, chapters, and title should differ from those in the original manuscript.

At least one-third of the text should have been changed, e.g., information should be updated.

(b) Figures and charts should be changed or updated. Reference to the original article should be clear when the author needs to use the same figures or charts as in the previous work.

(c) Changes made by the author are the responsibility of the author.

In the above cases, the author must submit a copy of the previously published article to the editorial office when submitting an article as detailed above.

### 12.3. Citation of Photographs, and Figures

When excerpting photographs or figures from a published article, the author must check with the copyright holder. Reprint fees may be charged if, for example, the article originally appeared in a newspaper. The author would do best to check with the original publisher.

### 12.4. Serial Submission

If the author intends to submit a series of articles, for example, as “part 1” and “part 2,” the series can be submitted together. Subsequent parts of such articles will be reviewed after the first article is accepted.

[As of August 30, 2016]